



**SHRI GAJANAN SHIKSHAN SANSTHA'S**  
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING,**  
**SHEGAON – 444203, DIST. BULDHANA (MAHARASHTRA STATE), INDIA**

\* Recognized by A.I.C.T.E., New Delhi, \* Affiliated to Sant Gadge Baba Amravati University, Amravati &  
\* Approved by the D.T.E., M.S. Mumbai

Ph.Nos : 8669638081 / 8669638082  
Website : www.ssgmce.ac.in

Email- principal@ssgmce.ac.in  
registrar@ssgmce.ac.in

Ref.No.GMCE/IQAC/2022

Date: 07/07/2022

To,  
All Authorities and Members,  
IQAC, SSGMCE, Shegaon.

**Sub: Meeting Notice.**

Respected Sir,


All authorities and members of the IQAC are hereby informed that the IQAC meeting is scheduled on 13/07/2022 at 11:00 am.

**Venue: Meeting Hall (New Administration Building)**

Everyone is requested to attend the meeting.

**The Agenda of the meeting is given below:**

- Item No. 1: Review of previous meeting minutes
- Item No. 2: To approve the Academic Calendar for the academic year 2022-2023
- Item No. 3: Discussion on Outcomes of IQAC 2021-22
- Item No. 4: Action plan for current Academic year.
- Item No. 5: Convocation Ceremony
- Item No. 6: NIRF Preparation
- Item No: 7 Any other items with the permission of the Chair.

  
Dr.A.U.Jawadekar  
(IQAC Coordinator)

Dr.S.B.Somani	Principal
Prof. D.L.Bhombe	Dean Academics
Prof. V.M.Umale	Dean, Exams
Dr.N.A.Patil	HOD, ASH
Dr.S.R.Paraskar	HOD, ELPO
Dr.S.P.Trikal	HOD, MECH
Dr.S.B.Patil	HOD, CSE
Dr.A.S.Manekar	HOD, IT
Dr.M.N.Tibdewal	HOD, EXTC
Dr. P.M.Kuchar	HOD ,MBA
Prof.A.V.Patil	Registrar
Dr. S.S.Jadhao	R&D Chief Coordinator
Prof A.B.Solanke	T&P Officer



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**Minutes of the meeting of IQAC**

Date : 15/07/2022

As per the meeting notice of the IQAC dated 07 -07-2022, the meeting of the IQAC was held on 13/07/2022 at 11.00 am.

**Venue: Meeting Hall (New Administration Building)**

The following Authorities and Members of the IQAC were present for the meeting.

Dr.S.B.Somani	Principal	
Prof. D.L.Bhombe	Dean Academics	
Prof. V.M.Umale	Dean, Exams-	
Dr. N.A.Patil	HOD, ASH	
Dr. S.R.Paraskar	HOD, ELPO	
Dr. S.P.Trikal	HOD, MECH	
Dr. S.B.Patil	HOD, CSE	
Dr. A.S.Manekar	HOD, IT	
Dr. M.N.Tibdewal	HOD, EXTC	
Dr. P.M.Kuchar	HOD, MBA	
Prof. A.V.Patil	Registrar	
Dr. S.S.Jadhao	R&D Chief Coordinator	
Prof. A.B.Solanke	T&P Officer	
Dr. A.U.Jawadekar	IQAC Coordinator	

The meeting was held as per the agenda.

**Item No 1: Review of previous meeting minutes**

**Resolution No 1:** The minutes of the previous meeting held on 17/05/2022 were reviewed and approved without any modifications.

**Item No. 2: To approve the Academic Calendar for the academic year 2022-23**

**Resolution No.2:** The Dean Academics shared copies of the suggested academic calendar for the academic year 2022-23 with the authorities and members for their perusal. A decision was reached that each department will develop its academic calendar in alignment with the institution's official calendar. These department-



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specific calendars will encompass all the scheduled departmental activities, ensuring a comprehensive overview of their academic agenda within the broader institutional framework.

**Item No. 3: Discussion on Outcomes of IQAC 2021-22**

**Resolution No.3:** The IQAC meeting commenced with the IQAC Coordinator expressing heartfelt gratitude and extending congratulations to all attendees for their invaluable contributions that led to significant outcomes and achievements. An extensive overview was presented, delving into the various workshops, skill development programs, and curricular activities conducted with the primary aim of enhancing student development. Notable emphasis was placed on students' achievements, particularly highlighting the success of a team participating in the Hackathon organized by Adani Electricity for meter reading. This team secured a notable cash prize of Rs. one lakh. The Principal emphasized the importance of encouraging a larger number of students to engage in similar competitions for broader involvement. Additionally, the report focused on the impressive number of publications by students, underscoring their academic contributions. Throughout the discussion, all members lauded the efforts of the students, while also acknowledging faculty for their adept use of various innovative teaching techniques and ICT tools in the realm of teaching and learning.

Moreover, the IQAC coordinator addressed the impact of the COVID-19 pandemic, acknowledging its limitations on conducting a substantial number of add-on courses in offline mode in the previous year. Emphasizing the need to intensify efforts in organizing certificate and value-added courses in the upcoming year, a crucial strategy to enhance students' skills was discussed and unanimously approved by all members. T & P coordinator highlighted student placements. The Principal expressed appreciation for the Training and Placement team's exceptional efforts in securing outstanding placements for the outgoing batch. Additionally, the Principal offered valuable insights and suggestions to further improve the efficacy of IQAC initiatives.

**Item No. 4: Action plan for current Academic year.**

**Resolution No.4:** The meeting convened with a focus on outlining the action plans



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[registrar@ssgmce.ac.in](mailto:registrar@ssgmce.ac.in)

for the ongoing academic year, all in alignment with the National Education Policy (NEP). The department heads presented a range of initiatives tailored to this objective. The Electrical Department proposed introducing courses on solar PV systems and machine learning using Python. The Electronics and Telecommunication (EXTC) Department's action plan encompassed hands-on workshops on CMOS design basics, as well as Robotics and Automation. Meanwhile, the Computer Science and Engineering (CSE) Department suggested a comprehensive training program covering Python and web development.

The Information Technology (IT) Department recommended establishing a Mozilla club, intended to encourage innovation and collaboration among students. The Mechanical Engineering Department proposed organizing a workshop on Fusion 360 for 3D printing. The meeting provided a platform for discussing various initiatives scheduled for implementation in the current academic year. The Principal emphasized the importance of adhering to the institute's strategic plan to foster its development and progress.

#### **Item No. 5 Convocation Ceremony**

**Resolution No.5:** The Principal addressed the notification received from the university concerning the institute-level convocation ceremony. This event aims to provide recognition and honours for the efforts, dedication, and hard work of the graduating students. Members unanimously agreed that this is a moment to celebrate the academic success of these students and the culmination of their efforts in acquiring knowledge and skills. Instructing the Registrar and the Dean Exams, the Principal directed them to initiate the planning process for the event. Furthermore, He recommended the identification and invitation of an esteemed chief guest to lead the ceremony.

#### **Item No. 6: NIRF Preparation**

**Resolution No.6:** The IQAC coordinator provided a comprehensive overview highlighting the significance of NIRF rankings and their implications for our institution. The NIRF coordinators further delved into the specific parameters and



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criteria employed by NIRF to evaluate and rank institutions. During this discussion, there was a thorough exploration of the weightage and significance assigned to each parameter in our institution's context.

In line with the preparation for NIRF submission, a detailed outline of the requisite data was presented. The Principal has instructed all department heads to ensure the submission of the necessary data to the assigned NIRF coordinators.

**Item No. 7: Any other items with the permission of the Chair**

No Item

The meeting concluded with vote of thanks.

  
Dr.A.U.Jawadekar  
(IQAC Coordinator)



  
Dr. S.B.Somani  
(Principal)  
**PRINCIPAL**  
**Shri Sant Gajanan Maharaj**  
**College of Engineering, Shegaon.**



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**Action Taken Report**

**Minutes of the Meeting: Dated 13-07-2022**

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 17/05/2022	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	To approve the Academic Calendar and Planner for the academic year 2022-2023	The Academic Dean recorded the finalized academic calendar, ensuring it is easily accessible for faculty, staff, and students' reference and distribution. The calendar was uploaded to the college's official website and shared through appropriate communication channels.
Item No.3	Outcomes of IQAC 2021-22	The IQAC Coordinator meticulously documented the established outcomes and accomplishments of the IQAC throughout the academic year 2021-22, ensuring their availability for future reference and reporting needs. Additionally, the report has been circulated to all IQAC members for their thorough review.
Item No.4	Action plan for current Academic year.	Action Plan, approved by IQAC
Item No.5	Convocation Ceremony	The Registrar and the Dean Exams commenced the planning process for the institute-level convocation ceremony as instructed by the Principal. This involved creating a framework for the ceremony, setting a schedule, and organizing various aspects such as venue arrangements, logistics, and the overall event structure.
Item No.6	NIRF Preparation	The NIRF Coordinators acknowledged and took into account the Principal's suggestion. As a result, specific deadlines have been allocated to each department for the compilation and submission of the necessary data to the NIRF coordinators.

  
Dr. A.U. Jawadekar  
(IQAC Coordinator)



  
Dr. S.B. Somani  
(Principal)

**PRINCIPAL**

Copy forwarded to all HODs/Deans for their immediate implementation, if any.

**Shri Sant Gajanan Maharaj**  
**College of Engineering, Shegaon.**